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CALIFORNIA COLLEGE OF ARTS AND CRAFTS

memorandum from the office of academic affairs

To: Cabinet, Guermonprez, Levin, Perez

From: Forth

Date: January 24, 1975

Re: URGENT--COLLEGE HALL, ETC.

- 1.1 Given: the President's decision not to renew the lease on College Hall which expires June 30, 1975. College Hall will be rented on a monthly basis up to August 31, 1975.
- 2.1 Academic Affairs problem: to have all Textile and Drawing classes presently scheduled for College Hall in the Fall/Spring trimesters 1975-6, relocated and ready to operate by the first day of classes, September 2, 1975.
- 2.2 The Drawing classes scheduled for College Hall in Fall/Spring '75-6 have been rescheduled by Perez, using Fridays and scheduling more evening classes.
- 2.3 The Textile classes scheduled for College Hall in Fall/Spring '75-6 are mainly single-use space commitments, and some Textile space requires hot/cold water supply and drainage, and gas or electric heat facilities, for cooking solutions.
- 2.4 Textiles presently has 3814 sq. ft. of space (including storage). Levin and Guermonprez feel the department could grow beyond that if given more space. Early enrollment data indicates this is probable. But before getting to the various solutions to relocating Textiles, other considerations suggested by President Ford at the last Cabinet meeting should be kept in mind, as follows:
 - 3.1 The relocation of the food service from the present Cafeteria building to a planned-for, but not yet built addition onto the Residence Hall, is scheduled for completion by Fall trimester '75. This will evacuate the present Cafeteria building for other uses. That space is 2010 sq. ft. total.
 - 3.2 There is a possibility that funding for relocating and renovating the Carriage House could be gotten in the next 24 months. However, in a conversation with President Ford this morning, he felt that if funds could not be found so that the Carriage House project could be completed during the Summer of 1975, the structure would be left in its present storage location, or near it. This building has 2250 sq. ft. total, and with the proposed full basement beneath it, would total about 3350 sq. ft.

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- 3.3 The President also indicated that funding for the new "Building A" project seems a bit brighter at the moment. If this were to come to pass in the next 24-30 months, the Cafeteria and Buildings A1 and A2 (old designations--6 and 7) would be torn down- hence any classes scheduled in these spaces should be considered temporary and would have to be relocated should the new "Building A" project come to pass.
- 4.1 In relocating Textiles, particularly the operations which require plumbing and heat, and trying to reduce the possibility of moving the total operation again in 24-30 months, I have, in the following, made a first attempt at a solution:
- 4.1.1 If Textiles were to move its textile printing operation into B8 (old designation 4G & 4H), it would have 1180 sq. ft. of floor space + 300 sq. ft. of storage space (1480 sq. ft.). Hot/cold water, gas and electricity are all available in Building B (old Building 4). Present College Hall space for this operation is $1109 + 77 = 1186$ sq. ft. total.
- 4.1.2 If non-loom weaving were moved into B1 (600 sq. ft.) and the adjoining B10 (336 sq. ft.), this operation would have 936 sq. ft. of floor space + approximately 30 sq. ft. of closet space, equalling 965 sq. ft. Present College Hall space for this operation is $1133 + 75 = 1208$ sq. ft. total.
- 4.1.3 If loom weaving, which now has 1420 sq. ft. in College Hall, were moved into Buildings A1 and A2 (old designation--6 and 7), there would be 1600 sq. ft. available, when combined. Or, if loom weaving were moved into the Cafeteria, 2010 sq. ft. would be available, or
- 4.1.4 if non-loom weaving needs more room than B1 + B10 provides, Buildings A1 and A2 could be used, providing classes presently scheduled there can be relocated in reasonable time slots and appropriate space.
- 4.2 However, to plan against the uncertain future of Buildings A1, A2 and the Cafeteria, the fewest possible single-use functions should be scheduled in these spaces to avoid a possible second move in the next 24-30 months.
- 5.1 Should the Carriage House project be funded, and the building relocated between the Ceramics Building and Building B (old No. 4), this space would become a possible location for Textiles, in part or in whole. This possibility remains to be seen and cannot presently be planned on with the degree of certainty we can plan the uses of B1 + B10, B8, A1 and A2, and the Cafeteria.

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- 5.2 To reiterate, if the new "Building B" project came to pass in the next 24-30 months, any functions we scheduled for the Cafeteria, A1 and A2 would have to be relocated, since those buildings would have to be torn down.
- 6.1 To conclude: the following departments might or will be effected if any or all of the above comes to pass: Drawing, Film Arts, Textiles, Snyder's Design classes, and possibly Glass. Though I am for dropping the College Hall lease for reasons of security, campus convenience and economics, there will be more give than take by all concerned, and most likely nobody will be totally satisfied. In the meantime, Academic Affairs has another week to finalize the classroom and instructor time schedules, get class cards printed and class schedules printed for early enrollment and the Admissions brochure. I would appreciate meetings during the week of January 27-31 with the President and all concerned.

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